

## Merton Council

### Joint Consultative Committee with Ethnic Minority Organisations Agenda

#### Membership

**Councillors:** Edith Macauley MBE (Chair), Marsie Skeete, Agatha Mary Akyigyina OBE, Slawek Szczepanski, Jenifer Gould, Hina Bokhari, Nick McLean

**Substitute Members:** Laxmi Attawar, Max Austin, Kirsten Galea,

#### Ethnic Minority Organisations

African Educational Cultural & Health Organisation (AECHO) Deputy	Revd Mrs H Neale
Ahmadiyya Muslim Association	Mr .H.Nawaz
Asian Diabetic Support & Awareness Group	Mrs N. Shah
Asian Elderly Group of Merton	Mr M S Sheikh
Asian Youth Association	
BAME Voice	Revd Mrs H Neale
Bangladeshi Association of Merton Deputy	Mr. N. Islam
Bengali Association of Merton Deputy	Mr J Choudhury
Bengali Women's Association of Merton	Mr Rahman
British Muslim Association of Merton	Mrs M Ahmed
Ethnic Minority Centre	Mr B. Afridi
Euro Bangla Federation Deputy	Mrs Sabitri Ray
London South West Chinese Community Association	Dr Haque
Merton African Organisation	Mr Q Anwar
Merton Somali Community	Ms L Saltoon
Mitcham Filipino British Association Deputy	Mr C J Lusack
Merton and Lambeth Citizen's Advice Bureau	Mr A. Ali
Pakistan Cultural Association of Merton & Wandsworth	Ms Colquhoun
Pakistan Welfare Association Deputy	Ms C Batallones
Positive Network	Ms S Hudson
Polish Family Association	Mr M A Shah
South London Somali Community Association	Mr S U Sheikh
South London Tamil Welfare Group	
Victim Support Merton and Sutton	Ms G Salmon
West Indian Families and Friends Association	Mr S Szczepanski
Wimbledon Mosque	Mr A Musse
	Dr P Arumugaraasah
	Ms J Davidson
	Mr T Sandiford
	Mr N Din

**Date: Tuesday 21 March 2023**

**Time: 7.15 pm**

**Venue: Council Chamber and Via Zoom**

This is a public meeting and attendance by the public is encouraged and welcomed. For more information about the agenda please contact [diversity@merton.gov.uk](mailto:diversity@merton.gov.uk) or telephone [0208 545 3156](tel:0208 545 3156). All Press contacts: [communications@merton.gov.uk](mailto:communications@merton.gov.uk), 020 8545 3181

# Joint Consultative Committee with Ethnic Minority Organisations Agenda

## 21 March 2023

1	Declarations of Interest	-
2	Apologies for Absence	-
3	Minutes of previous meeting	3 - 6
4	Connecting Merton - IT Equipment loaning and training scheme - Anthony Hopkins	-
5	Engagement Plan for Street names with historical links to the slave trade – Kris Witherington	-
6	Future approaches to Community Engagement - Kris Witherington	7 - 15
7	Civic Pride grant funding update - Amanda Roberts	16 - 26
8	Wimbledon Guild small grants programme - Vanessa Robinson/Helen Duckworth	27 - 42
9	Any Other Business	-

### Note on declarations of interest

Members are advised to declare any Disclosable Pecuniary Interest in any matter to be considered at the meeting. If a pecuniary interest is declared they should withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter. For further advice please speak with the Managing Director, South London Legal Partnership.

## Agenda Item: 3

### JOINT CONSULTATIVE COMMITTEE WITH ETHNIC MINORITY ORGANISATIONS

06 December 2022

**Present:** Councillor Edith Macauley (in the Chair), Councillor Marsie Skeete,

Councillor Slawek Szczepanski, Councillor Jenifer Gould, Councillor Nick McLean,

Councillor Hina Bokari

Councillor Gallea, Rev. Hannah Neale, Evereth Willis, Beau Fadahunsi, Michael Lorde, Michael Lord, Grace Oyerinde, John David, Fitzroy Dawson, Logie Lohendren, Zoe Gallen, Insp Andrew Martin, Stella Akintan

#### 1. **Declarations of Interest**

None.

#### 2. **Apologies**

Mr Shah, Mrs Shah, Jane McSherry, Mr Sheikh, Councillor Marsie Skeete, Mr Islam, Abayeh Savage, Councillor Stringer

#### 3. **Minutes**

Agreed.

#### 4. **Tackling Violence Against Women and Girls (VAWG) – Zoe Gallen, Lead for Domestic Abuse and VAWG, LBM**

Zoe Gallen gave an overview of Safer Merton's work to tackle Violence Against Women and Girls (VAWG).

Merton launched its new Violence against Women and Girls strategy on 6<sup>th</sup> December.

It sets out what the borough will do to support anyone experiencing VAWG, domestic abuse, forced marriage and honour-based violence, sexual violence, this also includes supporting men as victims.

The priorities are:

Partnership Objective 1: Raise awareness and coordinated partnership working

Partnership Objective 2: Prevent VAWG through early intervention

Partnership Objective 3: Support victims, survivors and their children

Partnership Objective 4: Hold perpetrators to account

Partnership Objective 5: Improve the safety of women and girls

<https://www.merton.gov.uk/communities-and-neighbourhoods/crime-prevention-and-community-safety/vawg>

## **Questions/Comments**

**Q:** Is there a correlation between mental health and abuse?

**A:** There has been an increase in cases with health present. Mental health and substance abuse are all risks. Safer Merton works closely with mental health teams to give support. The mental health teams work closely with victims and perpetrators

**Q: Are there any cultural differences and is the council working with different communities?**

**A:** Forced marriage and honour-based violence are cultural factors that the council has to consider. Safer Merton works with numerous communities to promote the VAWG work.

**Q: How much work is done with male migrants to help them through the difficulties they may have in Britain.**

**A:** It is important to educate residents about acceptable/unacceptable behaviour. Safer Merton wants to do more work with communities to raise awareness. Education is a key part of the VAWG strategy.

**Q: How are stretched resources being used to tackle violence?**

**A:** Safer Merton works closely with safeguarding teams and the police. There is good partnership working between the council and the police

**Q:How is the service promoted? How do you reach people to have the confidence to report incidents? How are you working with schools?**

**A:** Communication is being done through various media and the use of leaflets. Referrals are mainly from G.P.s. Where there is honour based violence coercive control may be present and Safer Merton has been training G.P.s and the Integrated Care Systems staff to identify domestic violence and honour-based violence.

Over the next twelve months the focus will be improving communication to promote the strategy.

Work is being done with schools, the Youth Parliament and Young Advisors

**Q: What about safety on the streets?**

**A:** Work is being done in schools to give girls the tools to keep safe. Statistics show 75% of perpetrators are male and 25% female. Work will focus on boys to men training. Safer Merton is working with Safer Schools officers and Cadets. Safer Streets Funding is being used.

## **5. Police update – Inspector Andrew Martin, Metropolitan Police**

Inspector Andrew Martin introduced himself as the new Safer Neighbourhoods Inspector for Merton and presented an update on the MPS and local crime statistics and the approach to community engagement.

Lockdown shewed the figures. The investigation on the explosion at Galpins Road is ongoing and impacted local policing. Reassuring work is being done Galpin Road residents.

Stop and Searches reduced by 16.5% in the last twelve months. Line managers and senior managers randomly review stop and search videos. 15-19-year-olds are the largest group stopped. Mainly men are stopped. The statistics show a disproportionate number of Black people are stopped and searched.

Insp Martin wants to understand what is working well and what the JCC requires.

#### **Questions/Comments**

**C: Cllr Macauley expressed thanks to the police for the support given at Galpins Road.**

**C: Car crime is a big issue, the Catalytic Convertor marking service is good.**

A: Another Catalytic Convertor marking event will be soon done again. The most at-risk vehicle needs to be identified. Vehicle crime is worse in some wards more than others. People may not be reporting crimes because of the lack of confidence. Teams will be sent out to do door knocking.

**Q: Exhausts are being cut off – can cameras be used to detect perpetrators?**

A: Ward panels – A Sgt, Ps and PCSOs will set crime priorities for the area. The police will look at using cameras and engage with councillors and the council's CCTV team. Designing Crime officers are also available.

**Q: Response times – Merton is not meeting two of the three commitments – what is causing this?**

A: There are no definitive reasons. Delays in getting clear information sometimes cause delays. The fifteen minutes target is from when the call is made – there could be a lack of staff affecting the response time.

#### **6. Windrush 75<sup>th</sup> Anniversary planning – Evereth Willis, Equality and Community Cohesion Officer, LBM**

Evereth Willis presented an update on the Windrush 75<sup>th</sup> Anniversary planning.

A steering group comprised of officers across the council, councillors and voluntary sector representatives met on 15 November 2022 and came up with ideas for a potential programme of activities in Merton.

Concern was expressed that not everyone affected by the Windrush scandal had received compensation and the borough could consider doing more promotion of the scheme and give details of available support in Merton.

It was proposed that the commemoration/celebration and activities could be split across three themes:

- Educate
- Celebrate
- Heritage

A further update will be presented at the March JCC meeting.

**Questions/Comments**

C: Having activities across the borough that aim to educate is a good idea.

**7. Any Other Business**

None.

# Future Engagement in Merton

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Joint Consultative Committee with Ethnic Minority Organisations

**Kris Witherington, Engagement and Consultation Manager**



# Reasons for change

- Lessons from lockdown / Your Merton
- Review of community forums
- Analysis of approaches in other boroughs
- How We Work with Communities Programme



# What are we proposing?

- Changes to face-to-face engagement
- Engaging with Civic Society
- Upgrading our digital offer
- Increasing our capacity

# Face-to-face

- Community Forums too big and too small
- Higher profile events
- Support for more local activity
- Different arrangements in different areas to reflect local needs

# Civic Society

- Building trust and communications
- Mapping coverage and reach
- Designated contact
- E-newsletter
- Annual meeting

# Digital offer

- Hub / survey tool
- Mapping / dialogue functions
- Residents panel

# Increase in capacity

- Events Manager
- Community Development Officer
- FTE Engagement officer

# Decision making process

- Overview and Scrutiny 25 January
- Community Forum meetings in Feb-April
- Recruitment and procurement begins
- Cabinet in June
- New structure in place for the autumn

# Any Questions?



# Merton Civic Pride Fund

## Supporting the Voluntary and Community Sector

### 2023/26



# Aim of the fund

The Civic Pride Grant Fund: Supporting the Voluntary and Community Sector

2023-26 programme aims to bring together wider funding opportunities to ensure that support is available for all Merton residents.

It aims to:

- invest in and support Merton's local voluntary and community infrastructure.
- nurture a strong sense of community and reduce inequalities
- bring together preventative services that provide information, advice and support in the community to strengthen Merton resident's physical, social, emotional, and economic resilience

# Collaborative Working Group

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**This group helped to shape the programme using the Working Better with Communities Framework (approved by Merton Cabinet in January 2023)**

## **Who was involved in working group?**

- |   |  |
|---|--|
| <b>Merton Council</b>                     | <b>Homestart</b>                       |
| <b>Citizens Advice Merton and Lambeth</b> | <b>Merton Health and Care Together</b> |
| <b>South West London Law Centres</b>      | <b>Healthwatch</b>                     |
| <b>Wimbledon Guild</b>                    | <b>SWL ICS</b>                         |
| <b>South Mitcham C Centre</b>             | <b>Age UK Merton</b>                   |
| <b>Merton CIL</b>                         | <b>Merton Connected</b>                |
|   | <b>BAME Voice</b>                      |



# What are the four key themes of the fund?

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## 1. Services that provide help

Services that provide emergency assistance to people in crisis and direct help to adults in need

## 2. Services that grow strengths and capabilities

Services that provide good quality information, support and non-accredited advice, accredited advice and casework and specialist and/or legal representation where necessary.

## 3. Active, supportive communities

Services that co-design support and solutions with people and communities to help grow their relationships and connections and increase their level of activity.

## 4. An enabling system and place

Services that help to support an enabling system and place. This will include voluntary and community sector infrastructure support and the provision of small grants via Merton Giving.



# Funding Headlines

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**£4,937,941.50** has been awarded to the voluntary and community sector organisations who applied for grant funding from the Merton Civic Pride Fund. The funding and services will start in April 2023

A positive and significant increase of **35%** more funding than the previous Strategic Partner Programme 2019-22.

There was a total of **24** successful bids from 18 organisations

CPF

# Funding Headlines

- Out of the **18 organisations**, **3 organisations** haven't received this funding previously. This provides both stability within the sector, and opportunities to explore new projects.
- **28%** of the total funding available is going to smaller groups/organisations. A further **£150,000** has been allocated to Merton Giving over the next 3 years to smaller groups.
- Over **£1 million** to organisations that support **older people**.
- Over **£500,000** to organisations that support **people with disabilities and impairments**.
- **£203,962.00** to **BAME Voice**, a significant increase on the amount of funding previously received

# Theme 1 – Services that provide help

## Theme 1.1 – Emergency Assistance

Organisation	Summary of Service
Power Centre Church	To build capacity to be better able to assist vulnerable residents living in the deprived area of East Merton through extending foodbank, offering information and advice, refer to other organisations and further train volunteers.
Commenside Community Development Trust	To provide emergency/crisis support to residents of Pollards Hill.

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## Theme 1.2 – Direct help to support adults in need

Merton Vision	Direct outreach support to residents with a visual impairment who are isolated and/or struggling with the cost of living.
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## Theme 2 – Services that grow strengths and capabilities

Organisation	Summary of Service
Age UK Merton	Proposal to put in place an integrated Community Support Service (CSS), bringing together established Information and Advice and Living Well services, to further grow strengths and capabilities for older clients in Merton.
Association for Polish Family	Provide support for the Polish and EE communities in Merton mainly through the provision of information, support, and non-accredited advice, including outreach sessions.
Citizens Advice Merton and Lambeth	Provide a range of information, advice, casework and specialist support services to people across the borough relating to social welfare law. Service will include further enhanced Merton Adviceline, and face-to-face information support and advice provision.
Commonside Community Development Trust	Provide an enhanced 'Step Forward' programme to provide advice and support to residents in the East Mitcham area.
Merton Centre for Independent Living	Increasing the capacity of the Information and Advice service through an accredited caseworker support for Deaf and Disabled residents in Merton relating to welfare benefits, social care, concessionary travel, housing, grant applications and health.
Merton Mencap	Provide a Community Facilitator service which supports adults with learning disabilities and/or autism to live to more independently and achieve positive life-goals.
Merton Vision	Expansion of current specialist one to one and counselling service and Benefits and Welfare support services to a new client group (Hard of Hearing/Deaf people).
South West London Law Centres	Expansion of current legal casework and representation services in Merton, providing a new Merton-based Housing and Welfare Benefits Caseworker and a Crisis Navigator, based in the community, providing early triage and crisis navigation support.
Springfield Advice and Law Centre	Provide a legal advice service for mental health services users, offering advice and casework representation in debt and welfare benefit matters, including expanded advice outreach sessions.
Wimbledon Guild	Provide a preventative, strengths-based Wellbeing Support service, offering a holistic assessment and 1:1 support for vulnerable, isolated older people with limited connections in the community.

# Theme 3 – Active, Supportive Communities

## Theme 3.1 – Preventative Activities

Organisation	Summary of Service
Attic Theatre Company	To provide two weekly singing groups and in addition a dance and movement workshop for people with Dementia and their carers.
Commonside Community Development Trust (AF1)	To provide a drop-in community café, a range of activities for older and vulnerable residents in Pollards Hill and a hot two-course meal Monday to Friday.
Friends In Helier	To provide a range of activities, outreach support and outings for older people to socialise, join in with activities and eat a hot meal together.
The Merton and Morden Guild of Social Service	To provide 16 (growing to 20) preventative activities per week for older people in Merton.
Merton Community Transport	To provide an excursion club (two trips per month) supporting members of the community struggling with loneliness and isolation to places of interest.
Merton Mencap	My Life My Community Saturday Hub for adults with a learning disability and/or Autism.
Merton Vision	A range of support and activities based at the Merton Vision community centre, including volunteer support, preventative activities, building travel confidence, communication support, low vision and lighting advice and social interaction.
North East Mitcham Community Association	To provide a range of activities for older people which includes a lunch club, falls prevention group, breakfast club and fish and chips lunch club.



# Theme 3 – Active, Supportive Communities

## Theme 3.2 – Healthwatch Merton

Organisation	Summary of Service
Merton Connected	To deliver a Healthwatch Merton service, providing an effective voice for local people in Merton, influencing and shaping Health and Social Care services to meet the needs of children, young people and adults.

# Theme 4 – An enabling system and place

## Theme 4.1 – Voluntary and community sector infrastructure support

Organisation	Summary of Service
BAME VOICE	To build the capacity of BAME organisations in Merton, through the provision of good quality advice, specialist training and on-going support.
Merton Connected	To support, enable and champion the voluntary, community and faith sectors in Merton, through the provision of good quality advice and guidance to VCS organisations; learning and sharing insight to improve trust, relationships and the quality of VCS services; investing in community support to create an environment for volunteering to thrive, and: inspiring, mobilising, connecting and growing relationships.

# Contacts:

**Heather Begg**

**Amanda Roberts**

**[voluntary.sector@merton.gov.uk](mailto:voluntary.sector@merton.gov.uk)**

**[merton.gov.uk/cpvoluntary](https://merton.gov.uk/cpvoluntary)**

Agenda Item: 8

## Wimbledon Guild

### Welfare Grants Service- for residents of Merton

Helen Duckworth  
Head of Community Services

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A local charity supporting  
people across Merton



The Wimbledon Guild was founded in 1907 and our vision has remained the same since : we want people across all parts of Merton to lead happy and fulfilled lives



Our services aim to:

- Reduce social isolation and loneliness
- Help people who are experiencing difficulties
- Enable older people to be active and healthy

## Our Services

- Wellbeing Support to help people stay independent
- Befriending- for isolated people
- Activity Programme in Wimbledon and Mitcham - especially exercise classes for over 50's
- Community Café
- Community Hub – with Age UK, signposting to the voluntary sector  
<https://mertoncommunityhub.org.uk/>
- Hardship Grants
- Access to general advice and debt advice from Citizens Advice 2 days per week
- Talking Therapies – low cost 1:1 and group therapy, free emotional support groups
- 1:1 Grief Support after bereavement

<https://www.wimbledonguild.co.uk/>



Merton Community Hub

020 8066 4086

- Self-isolating and need help shopping
- Increased care needs / difficulty
- Feeling lonely and isolated?
- Need support in coping / independence
- Want advice on how to stay safe
- Mental health affected by Covid-19?

Call or get in touch with us at:  
[MertonCommunityHub.org.uk](https://mertoncommunityhub.org.uk) or email  
[help@mertoncommunityhub.org.uk](mailto:help@mertoncommunityhub.org.uk)

We are here to connect you to the support you need.

TALKING THERAPIES AT WIMBLEDON GUILD

GET THE SUPPORT YOU NEED



A local charity supporting people across Merton



## Hardship Grants

### Small Grants

items a household cannot afford, but that are essential to wellbeing

Average grant amount currently £460

Application via the form available on the website (and supporting documents)

### Cash Grants

A small cash sum to help bridge a gap in an emergency

Starting at £40 for a single person

Application via bank statement and proof of Merton address

Paid to the client via cardless ATM transaction (Cashperkz)

### Bill payments

In certain circumstances, we can help to pay an energy bill

Application via the form, bank statement and the bill needing paid

[Website - https://www.wimbledonguild.co.uk/grants](https://www.wimbledonguild.co.uk/grants)

[Email - welfare@wimbledonguild.co.uk](mailto:welfare@wimbledonguild.co.uk)

- Supporting LBM as part of their response to the cost of living emergency  
Grants are for people living in Merton
- Since April 2022 we distributed over £118,000 in grants to over 450 local households
- We plan to spend up to £200,000 in 2023-24
- A holistic assessment which also refers people to other local and national sources of support including Debt advice and other grant making organisations



A local charity supporting  
people across Merton



## Hardship Grants – how to apply

Type of help	Items covered*	Average amount	How to apply**	How is grant issued
Small Grants	purchasing items a household cannot afford, but are essential to wellbeing, such as beds, appliances, school uniforms.	Usually between £100 and £500	application form on our website and submit with a bank statement and supporting documents as required Or send a hard copy of the application form Proof of address in Merton	direct purchase of items by the Guild. Or paid to an organisation who will support the client to purchase items Occasionally paid direct to client
Cash Grants	Offering small cash sums to help bridge a gap in an emergency to pay for items like food, electricity, travel, phone top-up	£40 - £100	submit a bank statement of one month and proof of address in Merton	Via remote ATM 'Cashperks' system.
Bill payments	Energy bill, other bill. We can also supply fuel vouchers via our partnership with Thinking Works (for those on key/card meters)	Up to around £200	application form on our website submit with a bank statement (minimum one month), supporting documents and the bill	by the Guild direct to the supplier.
Support for Ukrainian Refugees	Ukrainian refugees on the Friends & Family scheme can apply for a Ukrainian hardship grant.	Based on need up to £200.	To apply, email the Association for Polish Families at <a href="mailto:info@polishfamily.org.uk">info@polishfamily.org.uk</a> .	Via remote ATM 'Cashperks' system with Ukrainian translation.

\* We do not cover rental arrears, fines, childcare costs or home improvements.

\*\*Applicants must be resident in Merton and not have previously received a grant from the Guild.



## Warm and Well

Warm and Well gives support on staying warm and well, helping to reduce the excess winter deaths and hospital admissions in Merton

Our main aims:

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1. To make sure that people at risk receive advice and information to help them stay warm and well
  2. To improve awareness collaboration between services by providing information about what works, and what services are available
  3. To support individuals to maximise their income, access energy support payments and helping them stay warm in Winter

We also offer information packs, financial support for individuals, access to fuel vouchers, free home energy checks and referrals to the LBM Handyperson (for older and disabled people)

A partnership  
between Merton  
Council,  
Wimbledon Guild,  
Age UK Merton and  
Thinking Works



A local charity supporting  
people across Merton

Warm  
& Well  
in Merton



# Useful contacts

## Main Number

- 020 8946 0735
- [info@wimbledonguild.co.uk](mailto:info@wimbledonguild.co.uk)

## Wellbeing Support

- 020 8946 0735
- [wellbeingsupportteam@wimbledonguild.co.uk](mailto:wellbeingsupportteam@wimbledonguild.co.uk)

## Talking Therapies

- 020 8296 0030
- [counselling@wimbledonguild.co.uk](mailto:counselling@wimbledonguild.co.uk)

## Activities

- [activities@wimbledonguild.co.uk](mailto:activities@wimbledonguild.co.uk)

## Volunteering

- [volunteer@wimbledonguild.co.uk](mailto:volunteer@wimbledonguild.co.uk)

## Grief Support

- [griefsupport@wimbledonguild.co.uk](mailto:griefsupport@wimbledonguild.co.uk)

## Small Grants

- [welfare@wimbledonguild.co.uk](mailto:welfare@wimbledonguild.co.uk)

## Warm & Well

- [omckay@wimbledonguild.co.uk](mailto:omckay@wimbledonguild.co.uk)

## Befriending

- [Befriending@wimbledonguild.co.uk](mailto:Befriending@wimbledonguild.co.uk)

# Grants Programme Guidelines & Application Form

Wimbledon Guild is a community charity in Merton. We offer grants to people in Merton who need financial help and don't have any other sources of money available.

As a charity, we can only offer a limited amount of money – typically about £300 for white goods and about £75 for primary school uniforms. We might offer second-hand items as well as new.

We may be able to offer a contribution towards a larger item if you can show the rest of the money is coming from other funders.

## Guidelines for our grant applications

1. Demand for grants is high and not all applications will be successful. It's important that you send us all your information with your application so that we can make sure funds are given to those who need it most.
2. Grants are only available to residents who live in the London Borough of Merton.
3. Specific funds are only for people with certain conditions, young people or people with armed-forces connections which may limit our ability to help.
4. We don't offer grants for on-going debts and arrears, or for making improvements to Council and privately rented property.
5. Grants will not normally be given to anyone who has been offered a grant in the previous year.
6. Please include evidence of your financial situation such as relevant bills, benefits and bank statements (minimum one month).
7. In your application, you'll need to show that you've looked at other sources of statutory funding and financial help and say why they're not available to you.
8. If you're asking for money for a specific item (e.g. a new cooker), you need to tell us the cost of the cooker, where it's from and whether you would accept second-hand goods.
9. We process all application forms as quickly as possible. The turnaround time for an application is usually within a week of the application form arriving. However we do need all of your supporting documents with the application form, and we may need to ask you extra questions about your application.
10. Payment is normally made by BACS to the supporting organisation e.g. charity or social services, or to the supplier, rather than to an individual applicant.
11. We're committed to equal opportunities. Please fill in the statement on the final page of the application form. We will take this off when your application arrives and use it to check that

we're offering support across Merton. It has no bearing on the decision-making process of the application itself.

12. If your application is successful, one of our team will be in touch as part of our follow up process, usually within 3 months of you getting the grant.

## Extra information for war veterans and their families

13. Please let us know if you have been directly involved in a war effort (e.g. WW2, Falklands, Iraq) or you are a dependent or a descendant of someone connected to a war effort (or in the case of WW2 a reserved occupation such as teaching, fire-fighters etc.)

## Information for care professionals

Applications can be made by individuals or by their social/health worker etc. with their consent. Applications must be supported by this professional or other key worker (whose name and contact details should be included on the application form).

Supporting key workers etc. should provide a letter detailing their involvement, the applicant's circumstances e.g. degree of vulnerability/social exclusion and the reasons why they support the application.

Please make sure you have completed the data protection requirement below.

## Data protection

The information you give us as part of your application will be discussed by our Grants team, but will remain confidential to them, unless you, the applicant, give us permission to approach other support agencies.

### Data Protection – to be completed by any involved care professional

We are committed to protecting the privacy and security of personal information, in accordance with the EU General Data Protection Regulation (GDPR) and UK's Data Protection Act 2018.

We collect personal data for several reasons, including to find out and understand how applicants need support, assess their eligibility for a grant, for equality monitoring, to work out practical ways we can help and to keep in touch.

I confirm that the applicant has been given or been read a copy of our Privacy Notice entitled '**How we use your information**' (available from [www.wimbledonguild.co.uk/how-we-help/financial-assistance/small-grants](http://www.wimbledonguild.co.uk/how-we-help/financial-assistance/small-grants)) for a more detailed explanation of what information we collect, why, when we may share their information and how we store it securely.

# Grant Application Form

*Please complete all sections*

Personal Details					
Title:		First Name:		Surname:	
Address:					
				Postcode:	
Tel No:		Mobile No:			
Email:					
Gender:					
Marital Status:					
Occupation:					
Religious Group:					
Year of birth:					
Accommodation Details					
Council		Privately Rented		Owner Occupied	Other: Please state
Others in Household and Dependents					
Name	Date of Birth	School Name/Occupation		Relationship	

## Finance

Please provide all figures in the same format - either *Weekly* or *Monthly*

Weekly/Monthly Income (£)		Weekly/Monthly Expenditure (£)	
Wage/Salary		Rent/Mortgage	
Child Benefit		Council Tax	
Child Tax Credits		Water	
Working Tax Credits		Electricity	
State Pension		Gas	
Occupational Pension		Food	
Income Support		Insurances	
ESA/JSA		Telephone/Mobile/Broadband	
PIP (personal independence payment)		Television licence	
Housing Benefit		Car/Travel expenses	
Disability Living Allowance		HP/Catalogue/Other Arrears	
Attendance Allowance		Rental/Mortgage Arrears	
Carers' Allowance		Council Tax Arrears	
Universal Credit		Loans	
Other		Other	
<b>TOTAL:</b>		<b>TOTAL:</b>	

Please submit copies of bank statements (for all current accounts), Benefit letters, Tax Credit notifications and Utility bills (see Note 6 of Guidelines).

Have all state benefits/grants been applied for in the past 12 months? (e.g. Budgeting loan, hardship payment, benefit advance) (see Note 7 of Guidelines)

Yes

No

Please give details:

Have any other funders been approached?	Yes		No	
Please give details:				
Has the applicant or a close relative served in the armed forces or had a restricted occupation (e.g. Firefighter, Teacher etc.)? <b>(see Note 13 of Guidelines)</b>	Yes		No	
If yes, please state service rank and number.				
If yes, please give details.				
Any other information which you feel might help your application?				
Type of assistance required				
<ul style="list-style-type: none"> <li>• Please note grants will not be given for fixtures and fittings or rent arrears.</li> <li>• List all items in order of priority.</li> <li>• Please be specific about items required e.g. double or single bed; gas or electric cooker</li> </ul>				
Total cost:	£			

Supporting information - To be completed by any involved care professional  
*Please remember to complete Data Protection tick box on Page 2 of application form*

--

Name in capital letters:

Job Title:

Place of Work:

Contact number:

E-mail:

*Completed forms to be returned to:*

Helen Marti, Welfare Department,  
The Wimbledon Guild of Social Welfare  
Guild House, 30-32 Worple Road, Wimbledon SW19 4EF

**Tel:** 020 8946 0735

**Direct Tel:** 020 8739 2925

**Email:** [hmarti@wimbledonguild.co.uk](mailto:hmarti@wimbledonguild.co.uk)

**Website:** [www.wimbledonguild.co.uk](http://www.wimbledonguild.co.uk)

# Grants Programme

## Consent and Privacy Form (to be completed by applicant)

We are committed to protecting the privacy and security of your personal information, in accordance with the EU General Data Protection Regulation (GDPR) and UK's Data Protection Act 2018.

We collect personal data for several reasons, including to assess your eligibility for a grant, to find out and understand how you need support, for equality monitoring, to work out practical ways we can help you and to keep in touch.

Please refer to the accompanying sheet '**How we use your information**' for a more detailed explanation of what information we collect, why, when we may share your information and how we store it securely.

## Your acknowledgements and consents

- I give consent for Wimbledon Guild to use relevant health information to understand how I need support and work out practical ways to help including assessing eligibility for a grant.
- I acknowledge that Wimbledon Guild will also need to use my personal information (including details from this form) for the purposes of carrying out equality monitoring, and for other reasons as described in the "How we use your information" sheet.
- I give consent for Wimbledon Guild to exchange information about me (which may include health details) with other organisations involved in the activity, grants programme or service I have asked for support with. This may include support charities such as Foodbank, Citizens Advice, SSAFA, Faith in Action and Christian CARE.
- I give consent for Wimbledon Guild to exchange information about me (which may include health details if relevant) with companies delivering items purchased through this grants programme.

## Notes about consents

If you choose not to give us consent to use relevant health information we will not be able to assess the practical ways that we can help and whether you are eligible for a grant.

*Please turn over*



If you choose not to give us consent to exchange information with other organisations, we may only be able to provide a more limited service to you. We may still share your details with other parties in exceptional circumstances where we have reason to believe that this will help to protect you or someone else at risk.

If you choose not to give us consent to exchange information with companies delivering items purchased through this grants programme then we will not be able to make these purchases on your behalf.

You have the right to withdraw consent at any time.

We'd like to keep in touch and want to make sure we communicate with you in the right way.

**I am happy to be contacted about:**

- Wimbledon Guild's services
- Wimbledon Guild's fundraising activities and events

I am happy to be contacted by:

- email
- text message
- telephone
- post

**Name:** .....

**Signature:** .....

**Date:** .....

# Equal Opportunities Monitoring

*Please complete the following details*

## Ethnic Group

How would you describe your ethnic group? (Please tick one)

Black or Black British		Asian or Asian British		White		Mixed	
African	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	British	<input type="checkbox"/>	White & Asian	<input type="checkbox"/>
Caribbean	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Irish	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>
Other	<input type="checkbox"/>	Indian	<input type="checkbox"/>	European	<input type="checkbox"/>	White & Black Caribbean	<input type="checkbox"/>
	<input type="checkbox"/>	Korean	<input type="checkbox"/>	African	<input type="checkbox"/>	Other	<input type="checkbox"/>
	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Other	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>	Tamil	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>	Other	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Other	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Unknown	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Do not wish to disclose	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>